

EMPLOYMENT OPPORTUNITY ANNOUNCEMENT

DEPARTMENTS OF THE ARMY AND AIR FORCE
OFFICE OF THE ADJUTANT GENERAL
NORTH CAROLINA NATIONAL GUARD
HUMAN RESOURCES OFFICE
4105 REEDY CREEK ROAD
RALEIGH, NORTH CAROLINA 27607-6410

ANNOUNCEMENT #: ARNGT 07-200

OPENING DATE: 22 June 2007

CLOSING DATE: 23 July 2007

ANTICIPATED FILL DATE: 19 Aug 07

POSITION TITLE AND NUMBER

Production Controller
PDCN 70443E000, MD #4622-115LV

UNIT/ACTIVITY AND DUTY LOCATION

Army Aviation Support Facility #1 (AASF# 1)
NCARNG, Morrisville, North Carolina

GRADE AND SALARY(Include Locality Pay of 16.18%)

GS-1152-09 \$45,106.00-\$58,636.00 per annum

EMPLOYMENT STATUS:

Excepted Services

WHO CAN APPLY: The area of consideration for this announcement is NATIONWIDE. Applications will only be accepted from current Excepted employees of the North Carolina National Guard, current military members of the North Carolina National Guard and individuals who are eligible and willing to enlist in the North Carolina Army National Guard.

HOW TO APPLY: Interested applicants may apply by submitting an Application for Federal Employment (Standard Form 171), Optional Application for Federal Employment (Optional Form 612), resume or any other form of application. It is **REQUIRED** that the Knowledge, Skills and Abilities (KSA) listed below be addressed and attached to the application. The application and KSA Statement should be mailed to the North Carolina National Guard, ATTN: JFHQ-NC-HRO, 4105 Reedy Creek Road, Raleigh, NC 27607-6410. It must be received not later than the closing date or if mailed postmarked by the closing date. NOTE: Information that must be provided when applying for a technician position is as follows: announcement number; name; address; telephone number; social security number, date of birth; citizenship; education; work experience; and other job-related qualifications. For more information, call 1-800-621-4136 ext. 6172/6431. Faxed or E-mailed copies will not be accepted.

QUALIFICATION REQUIREMENT: Must have 18 months specialized experience which demonstrates that the applicant has acquired the below listed KSA's. The application or resume must reflect the required 18 months experience. Education may be substituted for experience when applicable and the appropriate transcripts are submitted with application. In-service placement actions will be considered when applicable.

KNOWLEDGE, SKILLS AND ABILITIES (KSA'S)

Below are listed the KSA's for this position. Applicants **MUST** address each KSA individually in paragraph format by explaining any civilian and military work experience *(with inclusive dates that reflect 18 months of specialized experience)* that provided that KSA. It is **REQUIRED** that this statement be attached to the application. Failure to submit KSA's with inclusive dates will result in the applicant not being considered for this position. For more information or assistance, call 1-800-621-4136 ext. 6172/6431.

1. Knowledge of production control methods, operations, and procedures relating to logistical and maintenance support of rotary wing aircraft.
2. Knowledge of aircraft maintenance regulations, policies and procedures to include aircraft status reporting, form and records, and flying hour program.
3. Knowledge of aviation maintenance scheduling and procedures.
4. Ability to project short and long term maintenance requirements and to develop maintenance plans to maximize AASF services to maintain aircraft readiness.
5. Knowledge of all aspects of aviation maintenance including on aircraft repair and servicing, ground support equipment maintenance and servicing, as well as, back shops support including engine, power-train, avionics, electrical, sheet metal, and destructive testing.
6. Ability to develop integrated work-plans, schedules, and priorities to balance operational and training flying requirements and logistics capabilities.
7. Knowledge of Unit Level Logistics System-Aviation (ULLS-A) to facilitate, management of AASF logistics operations, to include work orders, parts requirement, data analysis, and reporting.
8. Knowledge of Unit Level Logistics System-Aviation Enhanced to the extent of serving as the administrator and main resource on all matters pertaining to the computer generated logistics system.

CONDITIONS OF EMPLOYMENT: 1. Occupants of this position must maintain continuous military membership in the North Carolina Army National Guard (NCARNG). NCARNG status (military grade, MTOE or TDA assignment, MOS/SSI, military unit) and experience must be entered on the application. The recommended applicant will not be approved for appointment until they occupy a compatible MOS in the NCARNG shown under Military Assignment on the reverse side of this announcement. 2. The applicant selected for this position will be required to participate in the Direct Deposit/Electronic

Fund Transfer Program. 3. The recommended applicant will not be approved for promotion/appointment until the appropriate physical examination is completed.

MILITARY ASSIGNMENT: Assignment to a compatible Enlisted position in a unit supported by the facility in the NCARNG is mandatory. [Enl. CMF 15, 68, MOS: 94L/R]

EVALUATION FACTORS USED: Personal interviews, review of application and the KSA Statement.

PRINCIPAL DUTIES AND RESPONSIBILITIES: Analyzes allocated Flying Hour Program (FHP). Develops plans to optimize execution of flying hours with available resources to satisfy operational and training requirements of the AASF and supported units. Considers Additional Flight Training Periods (AFTP), Multiple and Unit Training Assemblies, Annual Training periods, Mobilization Planning and Training Exercises, and State Emergency Operations in the distribution of aircraft and aircraft hours. Analyzes supported Aviation units' logistics capabilities and training requirements. Develops plans to improve technical proficiency of unit personnel and includes them in the AASF logistics efforts. Develops maintenance plans to maximize AASF services to maintain aircraft readiness. Projects short and long term maintenance requirements. Identifies full-time support and unit personnel capacities and capabilities, annual training schedules, tool and diagnostic test equipment requirements, repair parts, and facilities needed to satisfy operational and training flight requirements. Develops schedules of aircraft and hours to be flown to satisfy the AASF operational aircraft requirements. Recommends priorities for use of aircraft based on operational mission requirements and projected short and long-term maintenance requirements and AASF capabilities. Develops integrated workload schedules and priorities to balance operational and training flying requirements and logistics capabilities. Programs scheduled and unscheduled maintenance requirements, manpower capabilities and capacities, facilities, repair parts, AASF and Unit operations to meet short and long-term maintenance workloads. Maintains a regular flow of work through the shops. Uses Unit Level Logistics System-Aviation (ULLS-A) to facilitate management of AASF logistics operations. Monitors work order status and repair parts requisitions. Compiles data and analyzes information used in aircraft and logistical reports. Processes both formatted and ad hoc ULLS-A reports for supervisor and/or supported units. Serves as contact point between the Logistics Manager/Supervisory Maintenance Test Pilot and work centers. Provides analytical information for continuous management reviews of aircraft readiness and workload capabilities and capacities. Establishes procedures to identify repeat aircraft discrepancies and trends. Monitors trends and provides planning factors for aircraft availability and maintenance schedule progress. Maintains maintenance priorities by equipment type and unit supported. Reports deviations from plans and consequences of deviations on work schedules. Assists in the resolution of problems encountered between scheduled or unscheduled production requirements. Makes recommendations for adjustments to repair priorities necessitated by changes in operational conditions or unscheduled maintenance-supply requirements. Coordinates Maintenance Test Flights (MTF) and Maintenance Operational Checks (MOC) to ensure optimum availability of ready aircraft. Coordinates and publishes maintenance plans and schedules. Maintains displays of aircraft status, flight requirements, and in-process workload. Prepares forecasts of scheduled and depot maintenance requirements. Prioritizes unscheduled maintenance requirements based on AASF work capabilities and capacities. Maintains maintenance flow charts. Monitors component time change and controlled exchange program. Collects data, processes, and submits Aircraft Inventory Status and Flying Time Report (DA Form 1352) as well as data and information pertaining to Unit Status Reports (USR). Insures information is accurate, complete, and forwarded. Maintains historical documentation and current AASF logistics capabilities and capacities. Compiles data on work processes for quality and quality improvements. Documents AASF productions cost and job standards. Interfaces with AASF Logistics, Flight Operations and Training, United States Property and Fiscal Office (USP&FO) and supported units for accomplishing priorities and deadlines established by higher authorities or supported units. Interacts with logistical personnel at the USP&FO concerning critical supply and fiscal programs. Coordinates with support units and other support maintenance activities concerning the delivery, status of repair operations, and/or pick-up of completed work orders. Serves as a point of contact (POC) with NGB, AMCOM, AVCRAD, state, and supported units on matters of AASF logistical services. Attends conferences, briefings, and meetings to represent AASF logistical support and services. Performs other duties as assigned.

INSTRUCTIONS TO COMMANDERS/SUPERVISORS: This position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted to your unit/activity bulletin board.

ADDITIONAL INSTRUCTIONS: 1. Participants in the Selected Reserve Incentive Program will be administered as prescribed by NGB Pamphlet 600-15. 2. Applicants are requested to identify, on a separate sheet of paper, their race and national origin from one of the following categories; Male or Female; American Indian or Alaskan native; Asian or Pacific islander; Black, not of Hispanic origin; Hispanic; White, not of Hispanic origin. Submission of this information is voluntary and will be used in support of the NCNG Equal Employment and Affirmative Action Programs. 3. A PCS will not be authorized for the individual selected for this position unless agreed upon in advance by HRO and a PCS order is prepared prior to effective date. 4. Males born on or after 1 January 1960 must be registered with the selective service in order to be considered for federal employment.

DISTRIBUTION:

A, B, C-2, G-25, H-3, J-3, K-3, M, N-12, P-9, Q, W-2, Y-2, R: HRO-1, AGAV-1, AGCS-3, DCSANG-1, J-4, J-3, J-3, FMCB-2, IG-1, SCSM-1, SRAA-1, VCSOP-1

INFORMATION SUBMITTED WILL BE USED ONLY IN ACCORDANCE WITH THE PRIVACY ACT OF 1974